**Appendix no. 1**

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##### stamp of the Contractorplace and date

**BID FORM**

In response to the Contract Notice in the area of science in the procedure for **the delivery of** **a set of sensors for environmental research** for the Institute of Oceanology of the Polish Academy of Sciences (procedure no. IO/ZN/2/2025) the bid offer is submitted by:

…………………………………………………………………………………………………………………...

…………………………………………………………………………………………………………………...

*(name and address of the Contractor/s)*

1. We submit the bid offer:

* on our own behalf[[1]](#footnote-1)
* as the leader of the consortium consisting of1: …………………………....................................................

*(name contractors who belong to the consortium)*

* as a partner in a civil-law partnership (under Polish civil law), whose partners are1: ………..………….

*(name partners in a civil-law partnership)*

1. We offer the performance of the contract for:

**Gross price** ……………………………………………….……. PLN / EUR[[2]](#footnote-2)

(say: ………………………………….……………...................................................................................),

including VAT ……………………………… PLN / EUR2,

**Net value** ………………………………………………………….. PLN / EUR2

(say: ……………………………………………………………………………………..………………..),

including:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Item | Quantity | Manufacturer, type, model and catalogue number of the offered device | Net value in PLN / EUR2 | Gross price in PLN / EUR2 |
| 1. | 2. | 3. | 4. | 5. | 6. |
| 1 | CTD sensor | 1 pc |  |  |  |
| 2 | Temperature and dissolved oxygen sensor | 1 pc |  |  |  |
| 3 | Optical sensor | 1 pc |  |  |  |
| **BID PRICE:**  (sum of items 1-3) | | | |  |  |

*NOTE:*

* + - 1. *A bid price (a net value) should contain all costs related to the performance of the contract, including but not limited to cost of the subject of the contract (with documentation, software and firmware), cost of packaging, transport to the place of destination and insurance during delivery to the place of destination, cost of warranty and warranty service, as well as cost of granting a license for software and firmware.*
      2. *If a bid has been submitted the selection of which would result in a tax obligation on the Contracting Authority under the provisions on the tax on goods and services, the Contracting Authority, in order to evaluate such a bid, will add to the bid price the value added tax (VAT) payable under these provisions. The Contractor, when submitting a bid, shall notify the Contracting Authority that the selection of his bid will lead to a tax obligation on the Contracting Authority, indicating the name (type) of goods or services delivery of which will lead to a tax obligation, along with their value without the tax amount and tax rate which the Contracting Authority will be obligated to pay, according to the Contactor’s knowledge.*
      3. *If a bid has been submitted by a* ***Contractor having his registered office and location of the business activity outside of the Republic of Poland,******the Contractor shall indicate only net values****. In order to evaluate such a bid offer, the Contracting Authority will increase the bid price by adding the tax on goods and services (VAT).*
      4. ***The Contractor should also submit Technical Specifications of the offered sensors (catalogues, brochures, catalogue cards, etc.) which confirm that the offered devices meet the requirements described in Chapter II of the Contract Notice****.*

1. **Warranty** for the subject of the procedure is **…….... months** *(no less than 12 months)*, counted from the date of signing the acceptance protocol by the Contracting Authority without reservations.
2. We offer the delivery of the subject of the contract no later than **within 12 weeks** from the date of signing the contract, to the Contracting Authority’s register office, **ul. Powstancow Warszawy 55, 81-712 Sopot, Poland**.
3. We declare that the quoted price includes all the costs that will be incurred by the Contracting Authority if this bid offer is selected.
4. We confirm that we do not participate in any other bids concerning the same proceedings.
5. We declare that we have become acquainted with the content of the Contract Notice in the area of science no. IO/ZN/2/2025 and we make no reservations thereto.
6. We declare that the Contractor fulfills all the conditions set forth in the Contract Notice and the offered subject of the contract will fulfill requirements laid down by the Contracting Authority.
7. We declare that we consider ourselves to be bound by this bid offer for the period of 30 days. The validity period of the offer begins with the expiry of the time limit for the submission of bids and ends on the day indicated in Chapter VII, section 11 of the Contract Notice in the area of science.
8. We accept the conditions of the contract, as set out in the template attached as Appendix no. 4 to the Contract Notice. Shall our bid be selected, we commit to enter into the agreement in accordance with the provided template on the date set by the Contracting Authority.
9. **We do not intend / We intend**[[3]](#footnote-3) to entrust the performance of the following part(s) of the contract to (a) subcontractor(s): ...........................................................................................................................................

**Subcontractor(s) name(s)**[[4]](#footnote-4):………………………………………………………………………………

1. Shall our bid be selected for the execution of abovementioned order, on the part of the Contractor the contract will be signed by: ...........................................................................................................................

*(provide the names and positions / authorization to represent)*

1. The Contractor’s contact info:

Internet site: http:// …………................., e-mail address: .................@.................., phone: ........................

name and surname of the authorized contact person: ...................................................................................

address for correspondence[[5]](#footnote-5): .........................................................................................................................

1. **We declare that we have fulfilled the information obligations provided for in article 13 or 14 of GDPR[[6]](#footnote-6) towards natural persons from whom personal data have been obtained, either directly or indirectly, in order to apply for the award of a public contract in these proceedings, especially those persons have been informed that their personal data will be made available to the Contracting Authority (the Institute of Oceanology of the Polish Academy of Sciences) and they have been acquainted with the information clause provided in Chapter VIII of the Contract Notice.**[[7]](#footnote-7)

………........................................................................................

*signature of the Contractor or an authorized person*

**Appendix no. 2**

**THE CONTRACTOR**

……………………………..….………………… ..........................................................

place and date

…………………………..….……………………

*(full name, address, VAT no., name of the Company register*

*and number)*

represented by: ……………………………………

*(name, surname, position / authorisation)*

**STATEMENT OF COMPLIANCE WITH THE CONDITIONS OF PARTICIPATION**

**IN THE PROCEDURE AND OF NON-EXCLUSION**

As we submit a bid in the procedure for **the delivery of a set of sensors for environmental research** for the Institute of Oceanology of the Polish Academy of Sciences (procedure no. IO/ZN/2/2025), I hereby declare that:

the Contractor I represent meets the conditions of participation in the procedure, i.e.:

1. has ability to perform business transactions – *the Contracting Authority does not specify this condition*;
2. has authorisations required to carry out specific economic or professional activity, if required under separate regulations – *the Contracting Authority does not specify this condition*;
3. has economic or financial standing – e*nsuring the execution of the contract*;
4. has technical and professional capability – within the scope of expertise and experience: *in the form of* ***at least two*** *properly completed or ongoing (in case of recurring or permanent contracts) deliveries corresponding to the subject of the contract, i.e.* ***deliveries of sensors for environmental research, with a gross value of at least PLN 50,000 each****, which took place within the last three years before the end of the deadline for the* *submission of bids or, if the period of the Contractor’s activity is shorter – within that period.*

*Notice!*

*If the payment for the delivery was made in a currency other than PLN, to determinate the value of the delivery, the Contractor should convert it into PLN at an average FX rate of the currency announced by the National Bank of Poland as of the date of the expiry of the time limit for the submission of bids (January 23rd, 2025).*

the Contractor does not meet the conditions of the exclusion from the procedure set in article 7 (1) of the Act of 13 April 2022 on special solutions in terms of counteracting support of aggression against Ukraine and in terms of protection of national security (the consolidated text in the Journal of Laws of the Republic of Poland from 2024, Item 507).

………........................................................................................

*signature of the Contractor or an authorized person*

**Appendix no. 3**

**THE CONTRACTOR**

……………………………..….………………… ..........................................................

place and date

…………………………..….……………………

*(full name, address, VAT no., name of the Company register*

*and number)*

represented by: ……………………………………

*(name, surname, position / authorisation)*

**LIST OF PREVIOUSLY PERFORMED / CURRENTLY PERFORMED DELIVERIES (ORDERS)**

re. the procedure for **the delivery of a set of sensors for environmental research** for the Institute of Oceanology of the Polish Academy of Sciences (procedure no. IO/ZN/2/2025)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **The entity which the deliveries were performed for** | **Description of the subject of the contract** | **Completion dates**  **(start date and end date if the order has been completed)** | **Order’s value (gross)** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |

.....................................................................................

*signature of the Contractor or an authorized person*

1. Delete as appropriate [↑](#footnote-ref-1)
2. Delete as appropriate [↑](#footnote-ref-2)
3. Delete as appropriate [↑](#footnote-ref-3)
4. Indicate the name of the subcontractor, if known [↑](#footnote-ref-4)
5. Complete if the correspondence address is different from the Contractor's address [↑](#footnote-ref-5)
6. Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (‘General Data Protection Regulation’ or ‘Regulation’) (OJ EU L 119 of 4 May 2016, p. 1) [↑](#footnote-ref-6)
7. If the Contractor does not transfer any personal data other than concerning him directly or the exemption is applicable from the information obligation according to art. 13(4) or art. 14(5) of GDPR, the Contractor does not submit the declaration (removing the content of the declaration, for example by its deletion) [↑](#footnote-ref-7)